

APPLICATION FOR EMPLOYMENT



AN EQUAL OPPORTUNITIES EMPLOYER

APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR

This Application Form should be returned to:

Diamond Build Plc
52 - 68 Stamford Road
London
N15 4PZ

Telephone: (020) 8365 1000
Facsimile: (020) 8365 5300

In which publication did you see this position advertised?

Type of Position: Full Time Part Time

1. PERSONAL DETAILS

1.1 Surname

Forenames:

1.2 Home Address:

..... Town

County..... Post code

1.3 Telephone No.s Home

Business

Mobile

1.4 National Insurance Number:

1.5 Are you legally eligible for employment in UK? YES/NO

1.6 Do you own a car? YES/NO

Do you have a current driving licence? YES/NO

Are there any current endorsements YES/NO If YES, please give details:

.....
.....
.....

1.7 Are you in good health: YES/NO

Have you had any serious illnesses or operations: YES/NO

If YES, please give details:

.....
.....
.....
.....

1.8 Do you consider you have any disabilities: YES/NO
If YES, please give details:

.....
.....
.....
.....

Are you registered disabled: YES/NO Registration No:.....

1.9 Are there any adjustments that we could make to enable you to carry out the role? YES/NO
If YES, please give details:

.....
.....
.....

1.10 How many days absence have you had in the past 12 months?

.....

How many occurrences was this?

.....

2. INTERESTS

Please give brief details of pastimes, hobbies, sports.

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3. EDUCATION

a) Schools

Name	From:	To:	Examinations	Results.

b) Further Education/ Formal Training

Name	From:	To:	Courses	Results.

Professional membership and qualifications

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4. EMPLOYMENT HISTORY. (continue If necessary on a separate sheet)

Please note: If your full employment history including any gaps in employment is on your CV, you do not need to complete this section.

EMPLOYER'S NAME & ADDRESS	POSITION HELD AND RESPONSIBILITIES /DUTIES	DATE		LEAVING PAY	REASON FOR LEAVING
		FROM	TO		

May we contact any of the above employers? YES/NO. If NO, which ones do you not wish us to approach? Please state below.

Details of terms and conditions that you would wish to achieve with our Company: -

Salary Required:

5. REFERENCES

One should be your last/current employer

Note: Apprentices/trainees - one reference should be from your last full-time educational establishment.
Please give details of two people (not relatives) we could approach for references, after obtaining your permission.

Name.....	Name.....
Occupation.....	Occupation.....
Address.....	Address.....
.....
.....
.....



Declaration:

The facts set forth in this Application for Employment are, to the best of my knowledge, true and complete.

Signature:.....

Date:.....